

## MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., February 14, 2024, at the Raymond Campus. The following members were present either by zoom or in person:

Mr. Paul Breazeale, President in person  
Mr. Jimmy Morton, Vice President via zoom  
Dr. Maria Chapman, Secretary in person  
Dr. Kevin Abraham, in person  
Dr. Homer Burns, in person  
Dr. Ginger Smith, in person  
Mrs. Dana Stringer, via zoom  
Mr. Larry Swales, via zoom  
Dr. Cardell Williams, in person  
Mr. Calvin Williams, in person  
Mr. Johnny Young, in person

Others present were Dr. Stephen Vacik, President of Hinds Community College; John Hooks, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Dr. Vic Parker, Vice President of Finance; Andrea Janoush, Vice President of Human Resources; Marvin Moak, Vice President of Auxiliary Services & Facilities Management; Mr. Jonathan Townes, Vice President of Career and Technical, Sponsored Grants and HBCU Initiatives; Dr. Keri Cole, Vice President of Planning, Effectiveness and Technology; Renee Cotton, Chief of Staff; Dr. Thomas Ware, Vice President of Instruction & Academic Transfer Programs; and Matt Jones, Executive Director of the Foundation. Mr. Mark Buys attended as a guest.

### **Call to Order.**

The Board President called the meeting to order, welcomed new board member, Mark Buys, and asked Dr. Burns to open the meeting in prayer.

### **Approve January 10, 2024 Minutes.**

**Upon motion by Dr. Burns seconded by Dr. Smith, the Board voted unanimously to approve the minutes of January 10, 2024.** A copy is on file and made a part of the minutes of the meeting.

**Budget Summary.**

The Board Vice President called on Dr. Parker to present the Budget Summary update. Dr. Parker reported the college is projected to burn 8.33% monthly. HCC should be at 41.67% after the month of January. The college currently has 43.06% available, which is +1.39% ahead year-to-date spending range. Dr. Parker reported the ending balance at the end of January 2024 is \$5,349,374.08 in cash. The ending balance in the money market is \$500,010.62 and \$7,601,331.98 in the Raymond James investment account. The total net position is \$13,450,716.68.

**Approve Claims Docket.**

The monthly expenses for January 2024 totaled \$2,857,819. The Fund 1 Unrestricted Funds expense total is \$1,032,459; Fund 2, Grants/Partnerships expense total is \$403,078; Fund 3, Auxiliaries expense total is \$547,059; and Fund 7, Capital Improvement expense total is \$875,224.

**Following discussion of the Claims Docket and upon motion by Dr. Abraham seconded by Mr. Williams the Board voted unanimously to approve the Claims Docket.**

**Approve Bid Log/Sole Source.**

Dr. Parker reported there is one bid to bring before the Board.

**Bid # 3292-** Flooring removal, purchase, and installation. Two bids were received and the lowest and best bid was Sherwin Williams at the provided unit prices that shall be used for specified work.

**Following discussion and upon motion by Mrs. Stringer, seconded by Dr. Williams, the Board voted unanimously to approve all bids on this month's Bid log as the lowest and best bids.** A copy of the bids is on file and made a part of the minutes of the meeting.

**Approve the Disposal of Surplus Property.**

**Following discussion, and upon motion by Dr. Smith, seconded by Dr. Williams, the Board voted unanimously to allow the College President to dispose of the property by any legal means.** Copies of this property are on file and made a part of the minutes of the meeting.

**Approve Recommended Personnel.**

Dr. Vacik brought one new faculty member before the Board for approval.

- a. **Tara Wren**, Secondary Instructor, Rankin Campus, Salary-\$58,610.00, effective date of employment February 1, 2024, replacing Kendra Fitzhugh

**Upon motion by Mr. Williams seconded by Dr. Williams, the Board voted unanimously to approve one new faculty.**

**President's Report.**

- a. 2022 Audit is complete with no findings.
- b. We are working on the FY25 Budget.
- c. Recently attended the topping out ceremony at the new residence hall in Utica.
- d. Dr. Robbins is attending the House appropriations meeting today.
- e. We recently hosted the NSF Workshop; thanks to Dr. Townes for pulling that together.
- f. Hinds Leadership Academy has started, and we have 10 enrolled.
- g. Enrollment Report is up this Spring from last.
- h. Friday, February 19 we will observe President's Day.
- i. March 1 is CARES Day, we have over 200 signed up to volunteer.
- j. August 8-9, 2024 we will host the Association of Community College Trustees Global Leadership Institute at the Clyde Muse Center.
- k. Association of Community College Trustees legislative session was February 3-7. We meet with 2 Senators and 2 Representatives.

**Old Business.**

There was no old business for discussion.

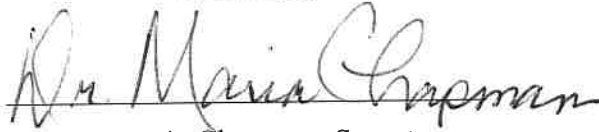
**Other Business.**

Mississippi Association of Community Colleges Trustees Conference is June 26-28 at the IP Casino Resort Spa in Biloxi, Ms. Contact our office by March 18<sup>th</sup> if you plan to attend.

There was no other business for discussion and the meeting adjourned at 1:38 p.m.

A handwritten signature in black ink, appearing to read "Paul Breazeale", written over a horizontal line.

Mr. Paul Breazeale, President

A handwritten signature in black ink, appearing to read "Dr. Maria Chapman", written over a horizontal line.

Dr. Maria Chapman, Secretary