

MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., April 3, 2024, at the Raymond Campus. The following members were present either by Zoom or in person:

Mr. Paul Breazeale, President in-person
Mr. Jimmy Morton, Vice President in-person
Dr. Maria Chapman, Secretary via Zoom
Dr. Kevin Abraham in-person
Dr. Homer Burns in-person
Mr. Ricky Clopton in-person
Dr. Sandra Nash in-person
Dr. Ginger Smith in-person
Mrs. Dana Stringer via Zoom
Mr. Larry Swales in-person
Dr. Cardell Williams in-person
Mr. Calvin Williams in-person
Mr. Johnny Young in-person

Others present were Dr. Stephen Vacik, President of Hinds Community College; John Hooks, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Andrea Janoush, Vice President of Human Resources; Marvin Moak, Vice President of Auxiliary Services & Facilities Management; Dr. Jenny Miles, Vice President, Student Services; Jonathan Townes, Vice President of Career and Technical, Sponsored Grants and HBCU Initiatives; Renee Cotton, Chief of Staff; Dr. Ginger Robbins, Vice President of Workforce Development and Governmental Affairs; Dr. Thomas Ware, Vice President of Instruction & Academic Transfer Programs; and Matt Jones, Executive Director of the Foundation.

Call to Order.

The Board President called the meeting to order and asked Dr. Burns to open the meeting in prayer.

Introduction of 2023-2024 Spring IDEAList.

IDEALists are nominated by anyone at Hinds. These are the people who represent Hinds' values of Integrity, Diversity, Excellence, Accountability, Leadership, and Stewardship.

LaSonja Lightfoot, College and Career Coach Navigator, Jackson

Tiffany Moore, Advisor, Nursing Allied

David Rose, Network Support Technology Instructor, Rankin

Talmechia Griffin, Sociology Instructor, Rankin

Betty Collins, Mathematics Instructor, Raymond

Dr. Jennifer Gilmore-Scott, Dean of Advising, Raymond

Kelly Murphy, Assistant Athletic Director/Assistant Head Football Coach, Raymond

Martha Ann McPhail (Townsend), Recruiter/Scholarship Specialist, Raymond

Shannon Anderson, Criminal Justice/Sociology Instructor, Raymond

Timothy Crisler, Radio and Television Broadcast Instructor, Utica

Felecia Jones, Advisor, Vicksburg

Dr. Keri Cole, Vice President of Planning, Effectiveness, and Technology, Raymond

VP Janoush shared that Dr. Keri Cole was out and would be recognized at a later date.

Approve April 3, 2024 Minutes.

Upon motion by Dr. Burns seconded by Dr. Abraham, the Board voted unanimously to approve the minutes of April 3, 2024. A copy is on file and made a part of the minutes of the meeting.

Budget Summary.

The Board Vice President presented the Budget Summary update. Dr. Parker's report showed that the college is projected to burn 8.33% monthly. HCC should be at 25.00% after the month of March. The college currently has 28.48% available, which is +3.48% ahead of the year-to-date spending range. The ending balance at the end of March 2024 is \$ 6,577,105.62 in cash. The ending balance in the money market is \$500,010.62 and \$7,657,396.51 in the Raymond James investment account. The total net position is \$14,734,512.75.

Approve Claims Docket.

The monthly expenses for March 2024 totaled \$1,396,888. The Fund 1 Unrestricted Funds expense total is \$282,923; Fund 2, Grants/Partnerships expense total is \$371,872; Fund 3, Auxiliaries expense total is \$564,339; and Fund 7, Capital Improvement expense total is \$177,755.

Following discussion of the Claims Docket and upon motion by Mr. Swales seconded by Mr. Clopton, the Board voted unanimously to approve the Claims Docket.

Approve Bid Log/Change Order.

Mr. Campbell brought two bid items and one change order to the Board. Copies of the change order form, bid log, and supporting documentation are on file and made a part of the minutes.

Bid # 3294- Electrical Upgrades to Louis Lee Building. Two bids were received and the lowest and best bid was Fountain Construction Company, Inc. for \$317,000.

Following discussion of Bid # 3294 and upon motion by Dr. Williams seconded by Mr. Morton, the Board voted unanimously to approve Bid # 3294.

Bid # 3297- Fire Alarm Renovation to Boyd Gym. Three bids were received and the lowest and best bid was United Automation, LLC. for \$223,539.

Following discussion of Bid #3297 and upon motion by Mr. Swales seconded by Mr. Clopton, the Board voted unanimously to approve Bid # 3297.

Approve Change Order #1, Project 3266-Decrease, HEERF HVAC Upgrades-Student Union, Raymond Campus

This change order is a decrease of \$37,160.35. No change in contract time. The completion date is September 18, 2023.

Upon motion by Dr. Williams seconded by Dr. Abraham, the Board voted unanimously to approve Change Order #1, Project 3266-Decrease, HEERF HVAC Upgrades-Student Union, Raymond Campus

Approve the Disposal of Surplus Property.

Following discussion, and upon motion by Mr. Clopton, seconded by Dr. Williams, the Board voted unanimously to allow the College President to dispose of the property by any legal means. Copies of this property are on file and made a part of the minutes of the meeting.

Recommend Personnel. There were no new faculty to present to the Board for approval.

Policy Change.

Dr. Vacik requested revisions to the policy manual regarding contracts due to increases in contract abandonment. Faculty or Athletic Coaches will be fined for abandonment of the contract unless approved for release by President Vacik. Faculty or Athletic Coaches who abandon their contract will be designated as ineligible for rehire.

Following discussion, and upon motion by Mr. Swales seconded by Dr. Burns, the Board voted unanimously to approve the revisions of the policy manual regarding contracts. A copy is on file and made a part of the minutes of the meeting.

President's Report.

- The Congressional Funding request is moving forward and has been approved, we should receive \$8.6 million of Federal appropriated funding. \$4.0 million will be used on our Jackson campus and some of the other items will be Instructional Programs, STEM, Information Technology Programming, Utica Archives, and Drug and Alcohol awareness on campus.
- The Amazon Site visit was amazing and will have a tremendous impact on Mississippi.
- Encouraged the Board to take the time to read through the Annual Report that they received today.
- ELT reports are enclosed for your review.
- Some important dates coming up if you can join us:
 - April 12 Hinds Employee Appreciation Day
 - April 26 Retiree Brunch
 - May 8-9 Spring Graduation, Rankin Campus

- May 10 Spring Graduation, Utica Campus
- August 8-9 ACCT Global Leadership Institute
Clyde Muse Center

Legislative Update from Dr. Robbins:

- PERS:
 - The PERS Board approved a 2% employer contribution increase, which will go into effect July 1, 2024. How will this be funded?
 - Worst case scenario: The College must fund it, which results in a \$1.1 – \$1.4 million budget impact.
 - Best case scenario: The Legislature funds it through appropriations (or they introduce legislation to stay or rescind the increase).
 - House Bill 1590 – Reconstitutes Board, rescinds the 2% employer increase – died in committee
- State Bill 2724 – MS Resident Tuition Assistance and Promise Grant Program – died in committee but could come back up through a different avenue.
- House Bill 1311 – Authorizes community college Boards of Trustees to reduce or waive out-of-state tuition for certain students – died in committee.
- State Bill 2689 – Replaces state subject area tests and accountability standards with college and career readiness tests (such as ACT and ACT Work keys) – Passed full Senate and House Committee. Currently on the House calendar awaiting a vote by the full House. This bill has a reverse repealer, so it will go back to the Senate if it passes the full House.

Finance Committee Report.

The Finance Committee Report will be presented in May due to the absence of our CFO, Dr. Vic Parker.

Old Business.

Bylaws Committee has met and will be looking at the change order policy, and recommendations coming soon.

Other Business.

Officer election will take place at the May Board of Trustees meeting. If you have nominations you would like to make, please get in touch with the person you are nominating and be sure they are willing to serve, and then contact Renee Cotton to place their names on the ballot to be voted on at our next meeting on May 1, 2024.

The Board decided to move the May 1, 2024, Board of Trustee's meeting to the Muse Center on the Rankin Campus.

There was no other business for discussion and the meeting adjourned at 1:42 p.m.



Mr. Paul Breazeale, President



Dr. Maria Chapman, Secretary