

## **MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., July 13, 2023 at the Raymond Campus. The following members were present either by Zoom or in person:

Mr. Paul Breazeale, President in person  
Mr. Jimmy Morton, Vice President in person  
Dr. Maria Chapman, Secretary in person  
Dr. Homer Burns in person  
Mr. Larry Swales in person  
Mrs. Dana Stringer in person  
Dr. Maria Chapman in person  
Dr. Scott Rimes via zoom  
Mr. Rickey Clopton in person  
Dr. Leslie Horton in person  
Mr. Donald Oakes in person  
Dr. Robert Sanders in person  
Mr. Calvin Williams in person  
Dr. Ginger Smith in person  
Dr. Sandra Nash in person  
Dr. Kevin Abraham in person

Dr. Stephen Vacik, President of Hinds Community College joined via zoom. Others present were Mr. John Hooks, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Dr. Vic Parker, Vice President of Finance; Matt Jones, Executive Director of the Foundation; Andrea Janoush, Vice President of Human Resources; Marvin Moak, Vice President of Auxiliary Services & Workforce Liaison; Dr. Jenny Miles, Vice President, Student Services; Renee Cotton, Chief of Staff; Dr. Keri Cole, Vice President of Planning, Effectiveness and Technology; Sherry Franklin Bellmon, Vice President Instruction-Career Technical Education; Dr. Ginger Robbins, Executive Director of Governmental Affairs and Dr. Thomas Ware, Vice President of Instruction & Academic Transfer Programs.

### **Call to Order.**

The Board President called the meeting to order and asked Dr. Burns to open the meeting in prayer.

**Upon motion by Mr. Swales, seconded by Dr. Smith, the Board voted unanimously to add an addendum to the June 15, 2023 minutes for correction of the minutes concerning the adjournment. The meeting adjourned at 2:05 p.m. following the Board's vote to exit Executive Session.**

**Budget Summary.**

The Board Vice President called on Dr. Parker to present the Budget Summary update. Dr. Parker reported the college is projected to burn 8.33% monthly. HCC should be at 0% after the month of June. The college currently has 5.72% available, -3.90% reduced spending, -0.85% needed to close FY23 and projected to add 0.97% added to net position.

**Approve Claim Docket.**

Dr. Parker reported the net position at the end of June 2023 is \$6,165,178.43 in cash. The net position in the money market is \$2,000,000.00 and \$11,298,810.11 in the Raymond James investment account. The total net position is \$19,464,088.54.

The monthly expenses for June 2023 totaled \$4,036,521.00. The Fund 1 Unrestricted Funds expense total is \$783,355; Fund 2, Grants/Partnerships expense total is \$2,425,297.00; Fund 3, Auxiliaries expense total is \$337,276.00; and Fund 7, Capital Improvement expense total is \$490,592.00.

**Following discussion of the Claim Docket and upon motion by Mrs. Stringer, seconded by Dr. Abraham, the Board voted unanimously to approve the Claim Docket.**

**Approve Bid Log.**

Dr. Parker reported there is one bid to bring before the Board. During the budget process we budgeted funds in Fund 7 to replace the scoreboard on the football field. \$450,000 was budgeted

and it came back within budget at \$377,000. You gave a reason why we were able to do this but I can't understand the recorded?

**Upon motion by Mr. Clopton, seconded by Dr. Smith, the Board voted unanimously to approve the Bid Log.**

Mr. Campbell brought three change orders to the Board. All three are HEERF funded. Copies of the change order forms and supporting documentation are on file and made a part of the minutes.

**Approve Change Order #1, Project 3275, Residents Hall Utica.**

This change order is an increase of \$167,384.00 and increasing twenty-eight calendar days. The completion date is September 25, 2024.

**Upon motion by Mr. Oakes seconded by Dr. Smith, the Board voted unanimously to approve Change Order #01, Project 3275, Residents Hall Utica.**

**Approve Change Order #2, Project 3233, HVAC Utica.**

This is a change order for a decrease of \$6,747.10 and increasing thirty-four calendar days. The completion date is November 11, 2023.

**Upon motion by Mr. Clopton, seconded by Dr. Abraham, the Board voted unanimously to approve Change Order 2, Project 3233, HVAC Utica**

**Approve Change Order #2, Project 20143753, HVAC Utica.**

This is a change order for a decrease of \$13,245.55 and increasing Fifty-One calendar days. The completion date is November 17, 2023.

**Upon motion by Mr. Swales, seconded by Dr. Smith, the Board voted unanimously to approve Change Order 2, Project 50143753, HVAC Utica**

**Approve the Disposal of Surplus Property.**

**Following discussion, and upon motion by Mr. Clopton, seconded by Mrs. Stringer, the Board voted unanimously to allow the College President to dispose of the property by any legal means.** Copies of this property are on file and made a part of the minutes of the meeting.

**Recommend Personnel.**

There is one new faculty to bring before the Board for approval.

**Katherine Thomas**, Allied Health Instructor, Nursing Campus, Salary-\$65,241.86, effective date of employment July 6, 2023

**Upon motion by Dr. Horton seconded by Mr. Clopton, the Board voted unanimously to approve one new faculty.**

The question was asked about signage at the Utica campus entry. Mr. Bill Campbell stated the signage was taken down, stored in facilities and would be reinstalled once MDOT completed the project.

**President's Report.** No President's Report due to Dr. Vacik out on Medical Leave.

**ELT Reports/Enrollment Report.**

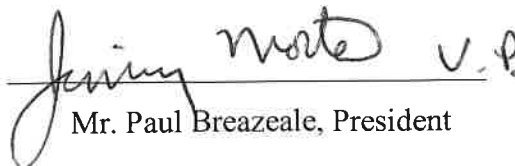
These reports are attached as minutes of the meeting. The Enrollment Report is also attached.

**Old Business.**

There was no old business for discussion.

**Other Business.**

There was no other business for discussion and the meeting adjourned at 2:12 p.m.

  
Mr. Paul Breazeale, President

  
Dr. Maria Chapman, Secretary