

MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., January 11, 2023 at the Raymond Campus. The following members were present either by Zoom or in person:

Mr. Paul Breazeale, President in person
Mr. Donald Oakes, Vice President in person
Dr. Delesicia Martin, Secretary in person
Dr. Homer Burns in person
Mr. Larry Swales in person
Mrs. Dana Stringer in person
Dr. Maria Chapman in person
Dr. Scott Rimes in person
Dr. Cardell Williams in person
Dr. John Calhoun Zoom
Dr. Kevin Abraham in person
Mr. Rickey Clopton in person
Dr. Ginger Smith in person
Mr. Donald McGowan in person
Dr. Leslie Horton in person
Mr. Jimmy Morton in person

Others present were the President of Hinds Community College, Dr. Stephen Vacik; Mr. John Hooks, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Dr. Vic Parker, Vice President of Finance; Matt Jones, Executive Director of the Foundation; Andrea Janoush, Vice President of Human Resources; Marvin Moak, Vice President of Auxiliary Services & Workforce Liaison; Sherry Franklin Bellmon, Vice President Instruction-Career Technical Education; Dr. Keri Cole, Vice President of Planning, Effectiveness and Technology; Dr. Jenny Miles, Vice President, Student Services; and Dr. Thomas Ware, Vice President of Instruction-Academic and Transfer Programs.

Call to Order.

The Board President called the meeting to order and asked Dr. Burns to open the meeting in prayer.

Introduction of Hinds Idealists.

The honorees introduced themselves. They are listed below:

Tershuna Bass, Instructional Design Coordinator-eLearning, Raymond Campus

Wendy Lingle, Dean of Nursing, Jackson Nursing/Allied Health Center Campus

Brad Smith, Photographer/Photo Archivist, Raymond Campus

Jackie Jackson, Administrative Assistant, Raymond Campus

Renita Ragsdale, Administrative Assistant, Utica Campus

Dana Harpole, Maintenance Technician Physical Plant, Vicksburg Campus

Karen Mays, Testing Coordinator Auxiliary Services, Jackson Academic & Technical Center Campus

Julie Clark, Director of Center for Teaching & Learning CTL, Raymond Campus

Emily Thomas, System Analyst IT/HR, Raymond Campus

Jeffrey Johnson, Director Physical Plant & Maintenance, Jackson Academic & Technical Center Campus

Approve December 7, 2022 Minutes. Upon motion by Dr. Burns, seconded by Mrs. Stringer, the Board voted unanimously to approve the minutes of December 7, 2022 as mailed. A copy is on file and made a part of the minutes of the meeting.

Budget Summary.

The Board Vice President, Mr. Oakes reported a Finance Committee meeting is scheduled for Wednesday, January 18 2:00-3:00 p.m. in order to start building the budget for the upcoming year. The meeting will be held in the President's Board Room. Mr. Oakes then asked Dr. Parker to present the Budget Summary update. Dr. Parker reported we should burn 8.33% monthly. We should be at 50.00% after the month of December. We currently have 50.82% available which is +0.82%.

Approve Claim Docket.

Dr. Parker reported our net position at the end of December 2022 is \$2,857,393.00 in cash. The net position in our money market is \$500,023.97 and \$7,090,354.12 in the Raymond

James investment account. As of December 31, 2022, the total net position is \$10,447,771.09. Dr. Smith questioned if all the PBI Grant money has been spent or allocated. Dr. Parker reported we are in the process of spending the last \$234,000.00.

The monthly expenses for December 2022 totaled \$2,412,071.00. The Fund 1(Unrestricted Funds) expense total is \$490,184.00 (20.32%) and Fund 7 (Capital Improvement) expense is \$161,651.00 (6.70%).

Following a complete and thorough discussion of the Claim Docket and upon motion by Dr. Williams, seconded by Mrs. Stringer, the Board voted unanimously to approve the Claim Docket.

Approve Bid Log.

Dr. Parker reported there are no bids or sole source to bring for Board approval.

Approve Change Order 1 Deduct Utica HVAC Improvements Ph 2.

Mr. Campbell reported he is bringing three change orders for Board approval and they are all deduct change orders. The first change order is a HEERF project. It is Phase 2 of HVAC improvements which is primarily the dorms on the Utica Campus. The total price of credit is \$68,581.92. It includes zero change in calendar days. The completion date is September 21, 2023. It will not finish out by the initial HEERF deadline of June 30.

Upon motion by Mr. Williams, seconded by Dr. Martin, the Board voted unanimously to approve Change Order 1 Deduct Utica HVAC Improvements Ph 2.

Approve Change Order One (1) Deduct John Bell Williams Airport.

Mr. Campbell reported this is primarily funded through a multi-mogul grant for the John Bell Williams Airport. It is a deduct of \$57,619.00. It also does not change the calendar days.

Upon motion by Mr. Morton, seconded by Dr. Smith, the Board voted unanimously to approve Change Order One (1) Deduct John Bell Williams Airport.

Approve Change Order #01 Deduct 2021 HEERF III Updates for Covid Prevention Rankin.

Mr. Campbell reported this is a HEERF funded project on the Rankin Campus for a touchless door. It is a deduct of \$12,392.29 and does not change the closing date of February 11, 2023.

Upon motion by Mr. Swales, seconded by Dr. Abraham, the Board voted unanimously to approve Change Order #01 Deduct 2021 HEERF III Updates for Covid Prevention.

Approve the Disposal of Surplus Property.

Following discussion, and upon motion by Mr. Clopton, seconded by Mr. Swales, the Board voted unanimously to allow the College President to dispose of the property by any legal means. Copies of this property are on file and made a part of the minutes of the meeting.

Recommend Personnel. Upon motion by Dr. Rimes, seconded by Dr. Martin, the Board voted unanimously to approve the following recommended personnel.

The College President reported there are six new faculty/instructors to bring before the Board for approval.

Scott Durling, Associate Degree Nursing Instructor, Jackson Campus-Nursing & Allied Health Center, Salary-\$63,140.64, Employment Effective Date January 4, 2023

Talinceya Finley, Sociology Instructor, Utica Campus, Salary-\$48,195.00, Employment Effective Date January 4, 2023.

Carmen Rogers, Associate Degree Nursing Instructor, Jackson Campus-Nursing & Allied Health Center, Salary-\$61,340.68, Replacing Jessica Mangum, Employment Effective Date January 4, 2023.

Mary Strong, Associate Degree Nursing Instructor, Jackson Campus-Nursing & Allied Health Center, Salary-\$63,140.64, Employment Effective Date January 6, 2023.

Arthur Thompson, Automotive Service Instructor, Vicksburg Campus, Salary-\$50,000.00, Replacing Wendell Griffin, Employment Effective Date January 4, 2023.

Kelly Varner, Art Instructor, Raymond Campus, Salary-\$49,010.00, Replacing Melanie Atkinson, Effective Employment Date January 4, 2023.

President's Report. There being no further business to come before the Board, the Board President called on the College President for his report. The College President asked the Board to refer to the handout Board Briefing. A copy of the briefing is on file and made a part of the minutes of the meeting. The College President briefly highlighted the following topics:

Activity Updates.

Legislative Meetings at the Capitol – This is Dr. Vacik's week at the Capitol and he has several meetings planned. The most important ask of our Legislators is for funding of the Health Sciences Complex at the Rankin Campus. The other is salaries.

Kellogg Basic Skills Manufacturing Training @JATC – Dr. Vacik asked Ms. Bellmon to give an update. She reported this is an agreement with External Affairs and Training Skills Foundation of Mississippi. This will target the Jackson area to provide training.

John Deere Training MOU – Dr. Vacik asked Ms. Bellmon to give an update. She reported we are ready to get the school up and going. We will be the only John Deere program in the Southeast and this is the key.

Raymond MDEQ Lake Project – Dr. Vacik asked Mr. Moak to give an update. Mr. Moak reported the lake has been drained to fix the dam. We lost all water out of the lake. The problem is there is a significant amount of silt along the bottom of the lake. Equipment to do the needed dredging is very expensive.

Modified Work Schedules – Dr. Vacik reported the Executive Leadership Team is discussing modifications to work schedules. Dr. Vacik briefly shared these modifications with the Board of Trustees and the reasoning for the modifications.

Foundation Update – Dr. Vacik asked Mr. Jones to give an update. Mr. Jones reported the market took a downward turn this year. The Foundation lost \$2.65 million in investments. The positive side of that is this is the first time in the history of the Foundation we topped \$4 million in donations to the Foundation. This is \$640,000 more than last year. We have seventeen new scholarships this year, nine of those endowed with six of the nine endowed specifically for minority students. We have \$115,000.00 in new scholarship money for students at Utica. This year we will launch a Together We Will campaign. There were 1,618 gifts this year. Overall it has been a good year.

Federally Directed Funded – Dr. Vacik reported Dr. Robbins and Ms. Cotton have worked closely with Senator Cindy Hyde-Smith's office to secure congressionally directed funding. We received \$31,000.00 for Ag programs and \$519,000.00 for Aviation.

Campus Events

Welcome Week

Art Exhibit featuring Eric Hawkins; Marie Hull Gallery, Raymond Campus – January 9 through February 9

MLK Day January 16 – College closed

First Pitch Dinner, Mayo Field House, Raymond Campus – January 28

Chick-fil-A Ribbon Cutting – February 1, 2023 at 10:30 a.m.

Raymond Preview Day, Mayo Field House, Raymond Campus – February 3

Pastor's/Community Meeting, Utica Campus – February 18 at 10:00 a.m.

Special Events

MACC Legislative B&I Event – January 31

MACC Trustees Conference, Biloxi, MS – June 28-30

ELT Reports/Enrollment Report – There are no ELT Reports this month. The Enrollment Report is attached.

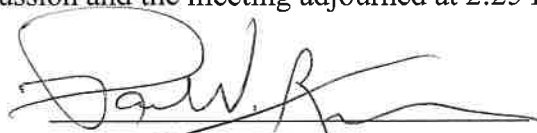
Committee Reports. There were no Committee Reports. The College President asked Attorney John Hooks to address the Board regarding the Board Bylaws. Mr. Hooks stated we have put before you a draft of the bylaws. There are some changes to the previous set of bylaws. If anybody would like to see a comparison, please contact Mr. Hooks. Mr. Hooks reviewed a few of the changes.

The Bylaws Committee will meet briefly after this meeting to discuss if another meeting needs to be planned. The Board President asked Board members to take the draft with them to review for a month. The Board will vote on the bylaws at next month's Board meeting. A copy of the Bylaws Draft is attached as minutes of the meeting.

Old Business. There was no old business for discussion.

Other Business.

There was no other business for discussion and the meeting adjourned at 2:25 PM.



Mr. Paul Breazeale, President



Dr. Delesicia Martin, Secretary