

MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., February 1, 2023 at the Raymond Campus. The following members were present either by Zoom or in person:

Mr. Paul Breazeale, President in person
Mr. Donald Oakes, Vice President in person
Dr. Delesicia Martin, Secretary in person
Dr. Homer Burns in person
Mr. Chad Shealy in person
Mr. Larry Swales in person
Mrs. Dana Stringer in person
Dr. Maria Chapman in person
Dr. Scott Rimes in person
Dr. Cardell Williams in person
Dr. Sandra Nash in person
Dr. Kevin Abraham Zoom
Mr. Rickey Clopton Zoom
Dr. Ginger Smith Zoom
Mr. Donald McGowan in person
Dr. Leslie Horton in person
Mr. Jimmy Morton in person

Others present were the President of Hinds Community College, Dr. Stephen Vacik; Mr. John Hooks, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Dr. Vic Parker, Vice President of Finance; Matt Jones, Executive Director of the Foundation; Andrea Janoush, Vice President of Human Resources; Marvin Moak, Vice President of Auxiliary Services & Workforce Liaison; Dr. Ginger Robbins, Executive Director of Governmental Affairs; Dr. Jenny Miles, Vice President, Student Services; Renee Cotton, Chief of Staff; and Dr. Thomas Ware, Vice President of Instruction-Academic and Transfer Programs.

Call to Order.

The Board President called the meeting to order and asked Dr. Burns to open the meeting in prayer.

Approve January 11, 2023 Minutes. Upon motion by Dr. Burns, seconded by Mr. Shealy, the Board voted unanimously to approve the minutes of January 11, 2023 as mailed. A copy is on file and made a part of the minutes of the meeting.

Budget Summary.

The Board Vice President asked Dr. Parker to present the Budget Summary update. Dr. Parker reported we are projected to spend 8.33% monthly. We should be at 41.67% after the month of January. We currently have 43.87% available which is +2.2%.

Approve Claim Docket.

Dr. Parker reported our net position at the end of January 2023 is \$7,163,305.61.00 in cash. The net position in our money market is \$500,000.00 and \$5,116,113.13 in the Raymond James investment account. As of January 31, 2023, the total net position is \$12,779,418.74.

The monthly expenses for January 2023 totaled \$6,324,978.00. The Fund 1(Unrestricted Funds) expense total is \$975,674.00 (15.43%); Fund 2, Grants/Partnerships total is \$2,440,020.00 (38.58%); Fund 3, Auxiliaries total is \$2,516,126.00 (39.78%); and Fund 7, Capital Improvement expense is \$393,157.00 (6.21%).

Following a complete and thorough discussion of the Claim Docket and upon motion by Mr. Shealy, seconded by Mrs. Stringer, the Board voted unanimously to approve the Claim Docket.

Approve Bid Log. Dr. Parker reported there are three bids to bring before the Board for approval.

Bid 3275, HEERF New Residential Hall, Utica Campus, \$20,804,000.00, Colony Construction LLC, Hattiesburg, MS. There were eight bids for this project and the low bid was Colony Construction. Please refer to the Chief Financial Officer for more information.

Bid 3277 (Reverse Auction), Twelve Nursing Anne Patient Simulators, Nursing Allied areas, Gaumard Scientific Company, Inc., Miami, FL. There were two bids for this project

and the low bid was Gaumard Scientific Company. This will be paid by a grant through Accelerate Mississippi. Please refer to the Chief Financial Officer for more information.

Bid 3278 (Reverse Auction), Nursing Lab Equipment, Nursing Allied areas, Pocket Nurse Enterprises, Inc., Monaca, PA. This will be paid by a grant through Accelerate Mississippi. Please refer to the Chief Financial Officer for more information.

Bids 3277 and 3278 are both simulation equipment for Nursing Allied areas.

Upon motion by Mr. Shealy, seconded by Mr. Swales, the Board voted unanimously to approve the Bid Log.

Approve Change Order #02-2021 HEERF Touchless Doors, Rankin Campus Covid Prevention.

Mr. Campbell reported this change order is a HEERF project. This project is to change out additional locks and rekey the doors at the Rankin Campus for the amount of \$12,392.29. It will zero out the previous deduct change order from the January 11, 2023 Board meeting. of (\$12,392.29). The completion date is February 11, 2023.

Upon motion by Mr. Swales, seconded by Mr. Shealy, the Board voted unanimously to approve Change Order #02-2021.

Approve Addendum to Offer Mechanical Engineering Technology (MNT) at Nissan Training Facility.

The College President reported this addendum is a request to offer Mechanical Engineering Technology at an off-site facility. The facility is the Nissan Training Facility located in Canton, MS. These courses will be taught by qualified Nissan Instructors and paid by Nissan. In addition, these instructors will be vetted and credentialed by the CTE Dean of Construction and Manufacturing, Mr. Jason Webb. All the career and technical courses will be offered at Nissan and the academic courses will be offered at a Hinds campus or on-line.

Upon motion by Mr. Swales, seconded by Mr. Morton, the Board voted unanimously to approve the addendum to offer Mechanical Engineering Technology at the Nissan Training Facility.

Approve the Disposal of Surplus Property.

Following discussion, and upon motion by Dr. Williams, seconded by Dr. Martin, the Board voted unanimously to allow the College President to dispose of the property by any legal means. Copies of this property are on file and made a part of the minutes of the meeting.

Recommend Personnel.

Upon motion by Mr. Morton, seconded by Mr. McGowan, the Board voted unanimously to approve the following recommended personnel.

The College President reported there is one new faculty/instructor to bring before the Board for approval.

Malik Hines, Assistant Basketball Coach, Utica Campus, Salary-\$37,000.00, Replacing Christopher Woodall, Employment Effective Date February 1, 2023.

President's Report. There being no further business to come before the Board, the Board President called on the College President for his report. The College President asked the Board to refer to the handout Board Briefing. A copy of the briefing is on file and made a part of the minutes of the meeting. The College President briefly highlighted the following topics:

Activity Updates

First Friday Forum – This month's First Friday Forum will be Friday, February 3, 2023. The topics for this Friday will be a Human Resource Update by VP Janoush and also Dr. Parker will be doing a Budget Update. The meeting will be open to Hinds employees and will be done by zoom.

Modified Work Schedules – A pilot of a modified schedule will begin after Spring Break. Work schedule hours will be extended Monday through Thursday with a half a day on Friday. The Summer work schedules will be the same as last Summer. The work schedule for Summer will be extended hours Monday through Thursday and closed on Friday.

Legislative Activity – There has been a lot of activity at the Capitol the last three weeks. Dr. Vacik, Renee Cotton, and Dr. Robbins have been attending.

Special Recognition

- Paul Heindl was selected as Humanities Teacher of the Year.
- The Ball Simulation Center Accreditation visit went well with zero findings.
- The SACSCOC 5th year Review went incredibly well. The only finding was

a wording correction in a statement. This has already been corrected. There were no other findings. Congratulations to Jennifer Gibbs and all others that worked so hard on this.

Campus Events

- February 3, 2023 Preview Day at Raymond
- February 8, 2023 Black Resilience Through the Years at 10:00 a.m.
Fine Arts, Utica
- February 10, 2023 Health Sciences Expo at Nursing Allied Health Center
- February 15, 2023 Chick-fil-A Preview Event from 4:00-6:00 p.m.
- February 16, 2023 Chick-fil-A Ribbon Cutting at 10:00 a.m.
- February 16, 2023 Student Awards at 3:00 p.m., Cain Cochran Raymond
- February 17, 2023 College closed (recognition of President's Day)
- February 18, 2023 Pastors & Community Meeting at the Utica Campus at 10:00 a.m.

The College President announced that Montage has a performance next week. He also announced that softball, baseball and basketball games are going on.

ELT Reports/Enrollment Report – The College President asked for any questions regarding the Enrollment Reports. These reports are attached as minutes of the meeting. The Enrollment Report is also attached.

Committee Reports.

The Board President stated we will discuss Agenda Item B first and then discuss Agenda Item A.

Approve the Committee Proposed Amended Bylaws.

Chairman of the Bylaws Committee, Mr. McGowan announced copies of the Bylaws and comparison amended changes are in the Board Binders as minutes of the meeting. Mr. McGowan asked Board Attorney, Mr. John Hooks to address the Board regarding the Bylaws. Mr. Hooks gave each Board member an edited version of the Bylaws. The Board President opened the floor for discussion. After thorough discussion the Board of Trustees approved to table this discussion and vote until the March 1, 2023 Board meeting. This item will be placed on the March 1, 2023 Agenda for a vote. This will give Board members one month to review and contact Mr. McGowan about any changes that may need to be

made. Mr. McGowan asked Board members to please inform him of any changes two weeks from today in order to have time to prepare a new Bylaws Proposal if needed.

Finance Committee FY24 Recommendation Proposals.

Chairman of the Finance Committee, Mr. Oakes announced a copy of the budget proposal is in the Board binders as minutes of the meeting. Mr. Oakes reported the Finance Committee met January 18, 2023 and is recommending the following FY24 budget revenue proposals to the Board for approval. Mr. Oakes will discuss three items separately, and the Board will vote on each item separately.

Tuition

FY24 Tuition & Fees

Full-time (15-21 hours) Increase \$25.00 (1.43%) per semester

After a complete and thorough discussion, the Board President called for a motion and second.

Upon motion by Dr. Burns, seconded by Mr. Swales, the Board voted unanimously to increase tuition for FY24 \$25.00 per semester, full-time (15-21 hours).

Meal Plans

FY24 Meal Cost (7-day) Increase \$100.00 (7.69%) per semester

(This includes flex dollars for Chick-fil-A and flex dollars for Pizza Hut)

FY24 Commuter Meal Plan (30 meals) Increase \$30.00 (12.24%) per semester

FY24 NAHC Meal Plan (7 meals weekly) Discontinue

FY24 Summer Meals Increase \$50.00 (14.29%) per semester

After a complete and thorough discussion, the Board President called for a motion and second.

Upon motion by Mr. Morton, seconded by Dr. Chapman, the Board voted unanimously to approve the FY24 proposed Meal Plans.

Dual Credit

FY24 Dual Credit taught at High School move to \$50.00 per credit hour

FY24 Dual Credit taught at Hinds move to \$50.00 per credit hour

FY24 Dual Enrollment Tuition

Current: Normal Tuition and Fees are charged

Proposed: Continue with current structure

- Existing dual enrollment MOU for River City Early College already in place

After the Board thoroughly discussed Dual Credit/Dual Enrollment tuition, the Board president asked for a motion and second.

This does not impact current CTE Center agreements.

Upon motion by Mr. Oaks, seconded by Dr. Burns, the Board of Trustees voted. The Dual Credit/Enrollment motion passed with a vote of 9 Yea and 6 Nay.

Mr. Oakes stated if either of the Dual Credit bills in the Legislature to create a Dual Credit Scholarship passes, the Board of Trustees Finance Committee will revisit Dual Credit.

Old Business. There was no old business for discussion.

Other Business.

There was no other business for discussion and the meeting adjourned at 2:18 P.M.



Mr. Paul Breazeale, President



Dr. Delesicia Martin, Secretary