

MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., March 2, 2022 at Fountain Hall, Centennial Room, Raymond Campus. The following members were present:

Mr. Paul Breazeale, President in person
Mr. Donald Oakes, Vice President in person
Dr. Delesicia Martin, Secretary in person
Mr. Chad Shealy in person
Dr. Homer Burns in person
Mr. Rickey Clopton in person
Dr. Leslie Horton in person
Dr. Cardell Williams in person
Dr. Scott Rimes in person
Mrs. Dana Stringer in person
Mr. Larry Swales in person
Mr. Jimmy Morton in person
Dr. Sandra Nash in person
Dr. Kevin Abraham in person
Dr. John Calhoun in person
Dr. Ginger Smith in person

Others present were the President of Hinds Community College, Dr. Stephen Vacik; Mr. John Hooks, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Randall Harris, Vice President of Operations & Student Services; Dr. Keri Cole, Vice President of Instruction/Academic & Transfer; Renee Cotton, Chief of Staff; Dr. Vic Parker, Vice President of Finance; Matt Jones, Executive Director of the Foundation; Dr. Ginger Robbins, Executive Director Legislative Affairs; Andrea Janoush, Vice President of Human Resources; Marvin Moak, Vice President of Auxiliary Services & Workforce Liaison and Dr. Jenny Miles, Vice President Student Services.

Call to Order. The Board President called the meeting to order and asked Dr. Homer Burns to pray. The Board President then introduced and welcomed new Board member Dr. Kevin Abraham from Warren County. He also announced that Mr. Brad Fountain will be retiring from the Board.

Approve February 2, 2022 Minutes. Upon motion by Dr. Burns, seconded by Dr. Smith, the Board voted unanimously to approve the minutes of February 2, 2022 as mailed. A copy is on file and made a part of the minutes of the meeting.

Budget Summary. Mr. Oakes asked Dr. Parker to present the Budget Summary. Dr. Parker reported with four months remaining in the fiscal year we should be at 33.3% remaining. We are at 37.71% with the intentions of pulling 3.5%. Currently we are at .91%, almost 4% ahead on our spending. We are making a very conservative process to stick to our budget.

Claim Dockets and Architects' Estimates. Dr. Parker reported our net position as of February 28, 2022 is \$13,515,002.12 in Cash. The net position in our Money Market is \$2,000,000.00. We have \$4,487,000.00 in the Raymond James account. The total net position is \$20,007,933.00.

The monthly expenses for February 2022 total \$1,534,910.00. Fund 1, unrestricted fund, we spent \$800,168.00.

Following a complete and thorough discussion of the Claim Dockets and Architects' Estimates and upon motion by Dr. Smith, seconded by Mr. Swales, the Board voted unanimously to approve the Claim Dockets and Architects' Estimates.

Approve Bid Log. Dr. Parker reported there are five items to bring before the Board for approval.

1. Bid 3236, Greaves HVAC Renovations, low bid by Metro Mechanical LLC for \$996,380.00. This project will be HEERF funded.
2. Bid 3238, Marshall HVAC Renovations, low bid by Diversified Construction Services for \$631,200.00. This project will be HEERF funded.
3. Bid 3244 (Reverse Auction), Taylor Power Systems for a 150KW engine driven generator for our server room, normal budgeted item. This bid is for \$90,082.00.

4. Bid 3241, Walter Washington Roof Replacement Utica Campus, low bid by Independent Roofing Systems for \$206,700.00. This project will be funded by MCCB Renovations and Restoration Needs allocation.
5. Bid 3240, Moss Hall Student Success Renovations – REBID, low bid by Robertson Construction Contractors LLC for \$105,718.00. This is part of our PBI Grant.

Following discussion and upon motion by Dr. Calhoun, seconded by Mr. Shealy, the Board voted unanimously to approve all bids included on this month's Bid Log.

Property Recommend Surplus to the Needs of the College. Following discussion, and upon motion by Mr. Clopton, seconded by Mr. Shealy, the Board voted unanimously to allow the College President to dispose of the salvaged property by any legal means. Copies of this property are on file and made a part of the minutes of the meeting.

Recommend Personnel. The College President reported there is one new faculty/instructional to recommend for Board approval. After discussion and upon motion by Mr. Shealy, seconded by Dr. Calhoun, the following personnel were unanimously approved by the Board of Trustees.

Mandy Wedgeworth, Allied Health Instructor, Jackson Campus Nursing/Allied Health Center, replacing Jessica Owens, Salary \$60,444.00, employment effective date March 7, 2022.

Approve Change Order #1, Project HCC 3223 Nursing Elevator Improvements. Mr. Campbell reported this project is a zero dollar increase. The only change is a time extension of 31 days due to a permit delay. The contractor still thinks the project will be completed on time or ahead of schedule.

Upon motion by Dr. Calhoun, seconded by Mr. Shealy, the Board voted unanimously to approve Change Order #1.

Approve Change Order #2, John Bell Williams Airport Install Storm Drain and Sanitary Sewer. Mr. Campbell reported this is for the Multi-Modal site prep at the John Bell Williams Airport. A site is being prepared for a future warehouse and/or terminal hangar. This is an increase of \$19,960.00 and five-days additional time added to the contract.

Upon motion by Dr. Calhoun, seconded by Dr. Smith, the Board voted unanimously to approve Change Order #2.

President's Report. There being no further business to come before the Board, the Board President called on the College President for his report.

Legislative Update.

The College President asked Dr. Ginger Robbins to give a brief update. Dr. Robbins reported the Legislative Session started with 3000 bills and are at 500. The Tax Reduction Bills (HB531 & SB2159) are receiving the most attention right now. The House and Senate have a different view of what this should look like and it is holding appropriations for everything else. There are 22 bills that Community Colleges, as a whole, are tracking. The main bill that is of interest to Hinds is Senate Bill 3012 which is an appropriations bill to aid and support Community Colleges. This bill funds our state support allocations. Dr. Robbins also discussed House Bill 884 and House Bill 1394.

Board Briefing. The College President briefly highlighted the following topics from the Board Briefing:

Project Updates

- **MCITY Project:** The College President presented Trustees with the handout, *MCITY Overview* for their review and the Board Attorney presented Trustees with an overview of his efforts for this project. A copy of the President's handout is attached and made a part of the minutes of the meeting.
- **Pizza Hut:** It opened for business February 25, 2022 with a Grand Opening scheduled for March 10, 2022.
- **Student Hub at JATC:** The Hub opened last Friday and provides student activity space. Construction at Vicksburg for a Student Hub will begin next week or Spring break week. It should be completed in two to three months.
- **Health Sciences Complex:** We are looking at the building space on the Rankin Campus. We are meeting with Rankin County Supervisors who have

agreed to provide half of the funding for this facility. We have asked our Legislature to fund the other half.

- Dr. Cole reported we are implementing the CORE program with the MS Highway Patrol.

Recruitment Activities

- Raymond Campus activity - 550 + participants
- Career Opportunity Fair held at JATC
- March 4 See you at the U, Utica Campus
- March 10 Nursing Showcase
- April 1 Jackson ATC College Carnival
- April 8 Vicksburg recruiting event

Miscellaneous

- Indoor Track Team 16 National Qualifiers for Nation March 4 & 5 in Kansas.
- Caring Campus Day is scheduled for March 11.
- Donor Engagement Specialist Position (new position) for HCC Foundation.
- WIN Job Center Training numbers in January: 865 clients/WIOA Training 772.
- FY21 Audit begins April 4.
- Athletics will be Hosting Alumni Weekend April 8 & 9.
- Founder's Day at the Utica Campus will be held March 24. There was a Grand Opening held for the Utica Institute Museum a couple of weeks ago.
- The College President made a proposal to meet at the Utica Campus for the April 6, 2022 meeting. **Upon motion by Dr. Calhoun, seconded by Mr. Shealy, the Board voted unanimously to approve meeting at the Utica Campus for the April 2022 Trustee meeting.**

Executive Leadership Team Updates. The College President reported the members of the Executive Leadership Team are present. A copy of their report has been provided for review. The College President asked if the Board of Trustees had any questions for ELT members. There were brief discussions regarding notification of events that are scheduled at the Utica Campus and the Jackson ATC Campus and also how much Title III funding the Utica Campus receives.

Enrollment Report. Dr. Miles reported FTE is down 6.7%. Dr. Miles asked for any questions and there were none.

Committee Reports.

Finance Committee.

Mr. Oakes reported it is the Finance Committee's recommendation the new fees schedule be adopted for the upcoming year. This information was discussed at the February 2022 Trustee meeting and given thirty days for review in order to vote at the March meeting.

ITEM 1: FEES

The Board President introduced item #1 and called for a motion to approve fees only.

After discussion and upon motion by Mr. Shealy, seconded by Dr. Martin, the Board voted unanimously to approve the new fees schedule – item #1 for the upcoming year.

ITEM 2: HOUSING/MEAL PLAN FEES

The Board President introduced item #2 and called for a motion to approve the housing/meal plan fees.

After discussion and upon motion by Dr. Martin, seconded by Mr. Shealy, the Board voted unanimously to approve the new housing/meal plan fees – item #2 for the upcoming year.

ITEM 3: FY23 DUAL CREDIT FEES

The Board President introduced item #3, dual credit fees. Mr. Morton asked to make a motion.

Upon motion by Mr. Morton to table the dual credit fees vote until the Legislature completes their process for a decision, seconded by Dr. Williams, the Board voted unanimously to table the FY23 dual credit fees – item #3.

Athletic Committee. Mr. Shealy reported he did not have an official report today but had a conversation with the Athletic Director regarding looking at opportunities for turf.

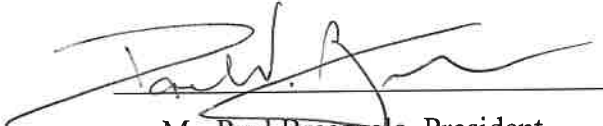
The Board President announced each Board member's SEI report is due May 1, 2022. Ms. Cotton will send information regarding this.

The College President asked the Personnel Committee to look at Board attendance.

Old Business. There was no old business.

Other Business. Mr. Oakes stated he would like to see a Resolution done for Mr. Brad Fountain upon his retirement for his service to Hinds Community College.

There was no other business to discuss and the Board President announced we stand adjourned at 2:03 p.m.



Mr. Paul Breazeale, President



Dr. Delesicia Martin, Secretary