

MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., April 5, 2023 at the Raymond Campus. The following members were present either by Zoom or in person:

Mr. Paul Breazeale, President in person
Mr. Donald Oakes, Vice President in person
Dr. Homer Burns in person
Mr. Larry Swales Zoom
Mrs. Dana Stringer in person
Dr. Maria Chapman in person
Dr. Scott Rimes in person
Dr. Cardell Williams in person
Dr. Sandra Nash in person
Dr. Kevin Abraham Zoom
Mr. Rickey Clopton in person
Dr. Leslie Horton in person
Mr. Jimmy Morton in person
Mr. Chad Shealy in person

Others present were the President of Hinds Community College, Dr. Stephen Vacik; Mr. John Hooks, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Dr. Vic Parker, Vice President of Finance; Matt Jones, Executive Director of the Foundation; Andrea Janoush, Vice President of Human Resources; Marvin Moak, Vice President of Auxiliary Services & Workforce Liaison; Dr. Jenny Miles, Vice President, Student Services; Renee Cotton, Chief of Staff; Dr. Keri Cole, Vice President of Planning, Effectiveness and Technology; Sherry Franklin Bellmon, Vice President Instruction-Career Technical Education; Dr. Ginger Robbins, Executive Director of Governmental Affairs; Dr. Thomas Ware, Vice President of Instruction-Academic and Transfer Programs; and, Dr. Nina Jackson, Director of Diversity, Equity, and Inclusion.

Call to Order.

The Board President called the meeting to order and asked Dr. Burns to open the meeting in prayer.

The Board President recognized Mr. Chad Shealy with a Service Award Plaque for his ten years of service on the Board of Trustees at Hinds Community College. This is Mr. Shealy's last meeting as he is retiring. Mr. Shealy responded that his heart has always been at Hinds Community College and it has been a privilege for him to serve as a Board member.

Approve March 1, 2023 Minutes. Upon motion by Dr. Burns, seconded by Mr. Shealy, the Board voted unanimously to approve the minutes of March 1, 2023 as mailed. A copy is on file and made a part of the minutes of the meeting.

Legislative Update.

The College President reported he wants to make Board members aware that Dr. Robbins went above and beyond the call of duty when it came to Legislative work this year. The College President thanked Dr. Robbins for all her work. The College President gave a brief report on these items:

- SB3043 – in this legislation six colleges received a total of \$22.7 million and of that Hinds received \$16 million for our Health Sciences Complex. Renderings of the Health Sciences Complex were shown to the Board on the media screen. Preliminary floor plans will be shared with the Board in a couple of months. An appreciation event will be planned for our Legislators.
- Salary Increases – we had asked for a 7% increase, we received a 2% raise that has been legislatively appropriated. The Executive Leadership Team discussed we would like to see a 3% raise or \$1000.00. This will be brought back to the Board next month for approval.
- Basic Operational Cost Increase – we asked for \$8 million, we received \$3.5 million.
- CTE Advantage Program – we asked for an increase, we received \$10 million a year across the system that is split up based on a formula.
- Capital Improvements R&R – we asked for \$50 million, all of the projects together added up to \$106.7 million. This includes Hinds and all the other schools' projects.
- Dual Credit Scholarship – we asked for \$25 million, scholarship for fifteen hours was cut back to six hours for a total of \$9.8 million.
- SB3010 – Renovation and Restoration money was in this bill. Ten million dollars was appropriated, Hinds will receive \$1.75 million.
- SB3043 – There is money in this bill for capital improvements. Forty million dollars was allocated in the system, Hinds received \$4.25 million. We received around \$6 million in Renovation & Restoration money.

- HB771 – Financial Aid Redesign died, it did not make it out of session.

Budget Summary.

The Board Vice President then asked Dr. Parker to present the Budget Summary update. Dr. Parker reported we are projected to spend 8.33% monthly. We should be at 25% after the month of March. We currently have 26.44% available which is +1.44%.

Approve Claim Docket.

Dr. Parker reported our net position at the end of March 2023 is \$7,481,175.24 in cash. The net position in our money market is \$2,000,000.00 and \$9,171,180.18 in the Raymond James investment account. The total net position is \$18,652,355.42.

The monthly expenses for March 2023 totaled \$1,681,053.00. The Fund 1(Unrestricted Funds) expense total is \$537,526.00; Fund 2, Grants/Partnerships expense total is \$740,656.00; Fund 3, Auxiliaries expense total is \$286,379.00; and Fund 7, Capital Improvement expense total is \$116,493.00.

Following a complete and thorough discussion of the Claim Docket and upon motion by Mr. Shealy, seconded by Dr. Williams, the Board voted unanimously to approve the Claim Docket.

The Board President briefly went over the budget process with the Board. The Board will have the month of April to review the Budget and will vote at the May 3, 2023 meeting. There will be one item brought to the Board today regarding the Meal Plan cost that will need action today. The Board President asked for any questions. Mr. Shealy asked if the funds the HCC Foundation has raised for Athletics is represented in the budget or is this just operational.

Approve Bid Log. Dr. Parker reported there are no bids for this month.

Approve Change Order #1 Independent Roofing System Walter Washington Roof Replacement.

Mr. Campbell reported he is bringing one change order before the Board. It will be funded by MCCB funds. This is for the re-roofing the Walter Washington Building on the Utica Campus. This project has been completed. This is the final Change Order to wrap up the changes in cost and days. It is a deduct of \$4,230.00 and an increase of thirty-eight days due to weather. A copy of the Change Order form and supporting documentation is on file and made a part of the minutes.

Upon motion by Mr. Shealy, seconded by Dr. Williams, the Board voted unanimously to approve Change Order #1, Bid 3241, Walter Washington Building Roof Replacement.

Approve the Disposal of Surplus Property.

Following discussion, and upon motion by Mr. Clopton, seconded by Dr. Williams, the Board voted unanimously to allow the College President to dispose of the property by any legal means. Copies of this property are on file and made a part of the minutes of the meeting.

Recommend Personnel.

Upon motion by Mr. Shealy, seconded by Mr. Clopton, the Board voted unanimously to approve the following recommended personnel.

The College President reported there is one new faculty/instructor to bring before the Board for approval.

Jody Douglas, Diesel Technology Instructor, Raymond Campus, Salary-\$40,000.00, Employment Effective Date March 7, 2023.

President's Report. There being no further business to come before the Board, the Board President called on the College President for his report. The College President asked the Board to refer to the handout Board Briefing. A copy of the briefing is on file and made a

part of the minutes of the meeting. The College President briefly highlighted the following topics:

Activity Updates

Congressional Directed Spending Request – The College President reported as an institution we are working with Capital Resources from Washington DC with the support of our Foundation. A small group from Hinds went to Washington a month ago to meet with our Legislators. We put in a number of requests for congressional directed monies. Listed below are the requests:

1. Request for work to be done on the Bivins building at the Jackson Campus centered around the WIN Job Center (\$6 million project)
2. Request for a Workforce Center at the Jackson Campus (\$6 million ask)
3. Request for archival money to do work at the Utica Institute Museum (physical work on building and digitize)
4. Request for \$1.3 million on the STEM bill
5. Request for resources to help with drug and alcohol prevention counseling

Utica ROTC Update – Ms. Bellmon reported we currently have six students enrolled in the program. We just started this Spring taking students in. The students do classroom work on Tuesdays and Thursdays on the Utica Campus and also on Thursdays they are transported to Alcorn by Alcorn for the lab.

DEI Formal Planning Committee Meeting – The College President reported we have a meeting next week. The new director of Diversity, Equity and Inclusion is attending the meeting today. The College President introduced Dr. Nina Jackson.

Employee Evaluations & Contract Renewals – The College President reported Employee Evaluations are completed. Work is being done on Contract Renewals and will bring the faculty contracts to the Board for approval.

Upcoming Events

- April 14 Manager Training Day
- April 21 Athletics Golf Event
- April 28 Retiree Luncheon
- May 5 Employee appreciation
- Spring Graduation
- May 10 & 11 Muse Center
- May 13 Boyd Gym Utica Campus
- June 28-30 MACC Trustees Conference in Biloxi, MS (held at the IP)

Special Requests

May Board meeting at Utica

ELT Reports/Enrollment Report – The College President asked for any questions regarding the ELT Reports. These reports are attached as minutes of the meeting. The Enrollment Report is also attached.

Committee Reports.

Finance Committee – Mr. Oakes reported there is a change to bring to the Board for approval regarding the Meal Plan budget amount. When we initially voted we raised the meal expense amount from \$1300.00 to \$1400.00. This was presented and voted on in the February 2023 Board meeting. The Finance Committee is asking for approval to raise that to \$1500.00. The Finance Committee met on this and voted unanimously to approve this request. The Finance Committee is asking for a vote from the full Board. The Board discussed the \$250.00 flex money can be used at Chick-fil-a this Fall. The Board briefly discussed Chick-fil-a providing concession stands at our athletic events.

Upon motion by Mr. Oakes (Finance Committee), seconded by Mr. Morton, the Board voted unanimously to approve the Seven Day Meal Plan cost to be raised to \$1500.00.

Bylaws Committee – The Bylaws Committee Chairman is not in attendance today so the Board President called on attorney John Hooks to present to the Board. Mr. Hooks reported you will see a final copy of the bylaws before you (Handout 7). The latest changes are in red ink. Those were the incorporation of your comments the Board provided to the Bylaws Committee following the Board meeting in February 2023. The Board President asked for discussion.

Upon motion by Mr. Shealy, seconded by Mr. Morton, the Board voted unanimously to approve the Bylaws. The Bylaws will be effective immediately. A copy of the Bylaws is on file and made a part of the minutes of this meeting.

Old Business.

Other Business.

The Board President reported we have two items for discussion that have to do with the May and June 2023 Board meetings.

May 3, 2023 Meeting – Ms. Cotton reported we are asking to change the location of the May Board meeting to the Utica Campus. We are planning to have a groundbreaking ceremony for the Utica Residence Halls with lunch and Board meeting at Utica. Ms. Cotton also stated we can provide transportation from Fountain Hall to the Utica Campus. **Upon motion by Mr. Shealy, seconded by Dr. Rimes, the Board voted unanimously to hold the May 3 2023 Board meeting at the Utica Campus.**

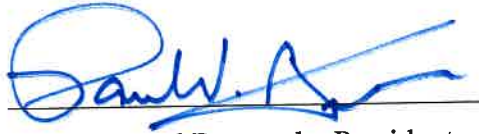
June Meeting – Ms. Cotton reported we would like to recommend that we hold a Board training retreat. This is a recommendation to combine the June 2023 Board meeting with the retreat into one meeting and host that on Thursday, June 15, 2023. This will be held at Eagle Ridge Conference Center. We are considering doing this from 9:00 am to 2:00 pm (can be adjusted).

Upon motion by Mr. Shealy, seconded by Mr. Morton, the Board voted unanimously to hold the June 2023 Board meeting/Board Training Retreat on June 15 at Eagle Ridge Conference Center.

Ms. Cotton announced that Dr. Vacik will be traveling to the PTK Conference in a couple of weeks. Dr. Vacik was nominated by a Hinds student and selected for the Paragon President's Award by Phi Theta Kappa.

Dr. Parker announced that everyone should have at their spot a copy of the FY24 Budget. Please review the budget information. The Board will vote at the May 2023 meeting.

There was no other business for discussion and the meeting adjourned at 2:00 P.M.



Mr. Paul Breazeale, President



Dr. Delesicia Martin, Secretary