

MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., May 3, 2023 at the Utica Campus. The following members were present either by Zoom or in person:

Mr. Paul Breazeale, President in person
Mr. Donald Oakes, Vice President in person
Dr. Delesicia Martin, Secretary Zoom
Dr. Homer Burns in person
Mr. Larry Swales in person
Mrs. Dana Stringer Zoom
Dr. Maria Chapman in person
Dr. Scott Rimes in person
Dr. Cardell Williams in person
Dr. Sandra Nash in person
Dr. Kevin Abraham in person
Mr. Rickey Clopton in person
Dr. Leslie Horton in person
Mr. Jimmy Morton in person
Mr. Donald McGowan in person
Dr. Ginger Smith in person

Others present were Dr. Stephen Vacik, President of Hinds Community College; Mr. John Hooks, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Dr. Vic Parker, Vice President of Finance; Matt Jones, Executive Director of the Foundation; Andrea Janoush, Vice President of Human Resources; Marvin Moak, Vice President of Auxiliary Services & Workforce Liaison; Dr. Jenny Miles, Vice President, Student Services; Renee Cotton, Chief of Staff; Dr. Keri Cole, Vice President of Planning, Effectiveness and Technology; Sherry Franklin Bellmon, Vice President Instruction-Career Technical Education; and Dr. Ginger Robbins, Executive Director of Governmental Affairs.

Call to Order.

The Board President called the meeting to order and asked Dr. Burns to open the meeting in prayer.

Approve April 5, 2023 Minutes. Upon motion by Dr. Williams, seconded by Mr. Morton, the Board voted unanimously to approve the minutes of April 5, 2023 as mailed. A copy is on file and made a part of the minutes of the meeting.

Budget Summary.

The Board Vice President called on Dr. Parker to present the Budget Summary update. Dr. Parker reported the college is projected to burn 8.33% monthly. HCC should be at 16.66% after the month of April. The college currently has 17.30% available, which equates to +0.64% ahead of projections.

Approve Claim Docket.

Dr. Parker reported the net position at the end of April 2023 is \$4,291,748.48 in cash. The net position in the money market is \$2,000,000.00 and \$9,205,543.66 in the Raymond James investment account. The total net position is \$15,497,293.14.

The monthly expenses for April 2023 totaled \$6,075,679.00. The Fund 1 Unrestricted Funds expense total is \$1,913,653.00; Fund 2, Grants/Partnerships expense total is \$3,136,434.00; Fund 3, Auxiliaries expense total is \$375,693.00; and Fund 7, Capital Improvement expense total is \$649,899.00.

Following discussion of the Claim Docket and upon motion by Dr. Smith, seconded by Dr. Abraham, the Board voted unanimously to approve the Claim Docket.

Approve Bid Log. Dr. Parker reported there are no bids for this month.

Mr. Campbell brought four change orders to the Board, three of which are deduct change orders. Copies of these four change order forms and supporting documentation are on file and made a part of the minutes.

Approve Change Order #01, Reeves Hall Roof Replacement

This change order is \$315.00. This project is completed. It was funded by MCCB R&R funds.

Upon motion by Mr. Oakes, seconded by Dr. Nash, the Board voted unanimously to approve Change Order #01, Reeves Hall Roof Replacement.

Approve Change Order #1 Utica HVAC Improvements Ph 3

This change order is a decrease of \$20,157.76. There is an adjustment of eight additional work days. This project was HEERF funded. This decrease will be re-allocated to another project.

Upon motion by Dr. Smith, seconded by Dr. Abraham, the Board voted unanimously to approve Change Order #1 Utica HVAC Improvements Ph 3.

Approve Change Order 1 Project 3263, Greaves HVAC Renovations

This change order is a decrease of \$56,407.49 with no change in time to completion. This project was HEERF funded. The decrease will be re-allocated to another project. Mr. Campbell reported the project was completed in January 2023. The date was recorded on the Change Order form as January 2022. Mr. Campbell will correct this.

Upon motion by Mr. Swales, seconded by Dr. Smith, the Board voted unanimously to approve Change Order 1 Project 3263, Greaves HVAC Renovations.

Approve Change Order #01 Bid 3264 HEERF III HVAC Updates/Covid Prevention, Culinary Arts Renovation District Wide

This change order is a decrease of \$2,575.28. This project is completed.

Upon motion by Mr. Morton, seconded by Dr. Smith, the Board voted unanimously to approve Change Order #01 Bid 3264 HEERF III HVAC Updates/Covid Prevention, Culinary Arts Renovation District Wide.

The Board President next asked Mr. Matt Jones, Executive Director of the Foundation, to address the Board. Mr. Jones announced the Hinds 3E winner for 2023 is Mr. Bill Campbell. All congratulated Mr. Campbell for this well-deserved award.

Approve the Disposal of Surplus Property.

Following discussion, and upon motion by Mr. Clopton, seconded by Dr. Smith, the Board voted unanimously to allow the College President to dispose of the property by any legal means. Copies of this property are on file and made a part of the minutes of the meeting. Dr. Parker asked the Board to specifically review Asset ID 36726 ("Magna American Building Renovation"). This asset is the roof on the Magna Building. The acquired date was January 1, 2005 at a cost of \$251,761.00.

Recommend Personnel. There were no new faculty to present to the Board for approval.

President's Report. There being no further business to come before the Board, the Board President called on the College President for his report. The College President asked the Board to refer to the handout Board Briefing. A copy of the briefing is on file and made a part of the minutes of the meeting. The College President briefly highlighted the following topics.

Activity Updates

Rankin County Legislative Appreciation Event – The event was held on April 24, 2023, at the location of the future Rankin Campus Health Sciences Complex. Rankin County Supervisors and Legislative elected officials attended

Retirement Reception – The retiree reception was held on April 28, 2023. Hinds honored thirty-eight retirees with a brunch and gift.

Employee and Faculty Appreciation Events – Employee Appreciation Day is planned for Friday, May 5. Due to the exam schedules, those faculty that cannot attend Employee Appreciation Day events were invited to breakfast and lunch events on each campus.

Modified Summer Schedule begins May 15 – there will be four long days (10 hours) Monday through Thursday, with the college closed on Fridays.

Jackson Campus WIN Job Center – The Hinds County WIN Job Center is now open on the Jackson Campus. Federal appropriations are being sought for additional renovations on campus.

Upcoming Events

June 1	Athletics Golf Event (previously scheduled in April)
Commencement	<ul style="list-style-type: none">• May 10 & 11 in the Muse Center (Rankin Campus)• May 13 in Boyd Gym (Utica Campus)
May 25 – June 5	Dr. Vacik will be out for vacation
June 15	Board Working Session, 9:00 a.m. at the MSU Extension Building, Raymond Campus
June 28-30	MACC Trustees Conference in Biloxi, MS

Dr. Vacik gave the Board notice that he will be out of the office for a medical procedure beginning July 5, but will return as soon as possible.

The Board discussed the July 2023 Board meeting. The possibility of forgoing a July meeting was discussed. The Board asked Mr. Hooks, board attorney, to study the matter and report findings to the Board at the June meeting. A decision will be made at that time.

Ms. Cotton reminded board members to submit their annual Statement of Economic Interest. Each board member was given instructions regarding how to submit this on-line.

ELT Reports/Enrollment Report – These reports are attached as minutes of the meeting. The Enrollment Report is also attached.

Committee Reports.

Finance Committee – Mr. Oakes reported after review by the full Board, the Finance Committee is submitting the FY24 Budget for action and approval.

Upon motion by Mr. Oakes (Finance Committee), seconded by Dr. Burns, the Board voted unanimously to approve entire FY24 Budget effective July 1, 2023.

Old Business. There was no old business.

Other Business.

The Board President opened nomination to elect Board Officers for 2023-24.


Upon motion by Dr. Burns, seconded by Mr. Oakes, the Board voted unanimously to elect the following Board Officers:

President, Mr. Paul Breazeale

Vice President, Mr. Jimmy Morton

Secretary, Dr. Maria Chapman

There was no other business for discussion and the meeting adjourned at 1:36 p.m.



Mr. Paul Breazeale, President



Dr. Delesicia Martin, Secretary