

MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., June 1, 2022 at Fountain Hall, Centennial Room, Raymond Campus. The following members were present:

Mr. Paul Breazeale, President
Mr. Donald Oakes, Vice President
Dr. Delesicia Martin, Secretary
Mr. Chad Shealy
Dr. Homer Burns
Dr. Leslie Horton
Mr. Larry Swales
Mr. Jimmy Morton
Dr. Sandra Nash
Dr. Kevin Abraham
Mrs. Dana Stringer
Mr. Donald McGowan
Dr. John Calhoun
Mr. Rickey Clopton
Dr. Maria Chapman

Others present were the President of Hinds Community College, Dr. Stephen Vacik; Mr. John Hooks, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Renee Cotton, Chief of Staff; Dr. Vic Parker, Vice President of Finance; Matt Jones, Executive Director of the Foundation; Dr. Ginger Robbins, Executive Director Legislative Affairs; Andrea Janoush, Vice President of Human Resources; Marvin Moak, Vice President of Auxiliary Services & Workforce Liaison; and Dr. Jenny Miles, Vice President Student Services.

Call to Order. The Board President called the meeting to order and introduced new Board Member, Dr. Maria Chapman, Hinds County. The Board welcomed Dr. Chapman. The Board President then asked Dr. Homer Burns to open the meeting in prayer.

Approve May 4, 2022 Minutes. Upon motion by Mr. Shealy, seconded by Mr. Swales, the Board voted unanimously to approve the minutes of May 4, 2022 as mailed. A copy is on file and made a part of the minutes of the meeting.

Budget Summary. Mr. Oakes asked Dr. Parker to present the Budget Summary update. Dr. Parker reported we have completed eleven of the twelve months in the fiscal year. We should have 8.33% remaining. We are at 16.38% remaining (inflated due to a 5.5% reduction). We are still ahead 2.55%.

Approve Claim Docket. Dr. Parker reported our net position as of May 31, 2022 is \$4.3 million in cash. The net position in our money market is \$2 million and a little over \$12.9 million in the Raymond James investment account. The total net position as of May 31, 2022 is \$19,358,636.36.

The monthly expenses for May 2022 totaled a little over \$3 million. We spent 28% in Fund 1 and 44.5% in Fund 2 which is Grants and Partnerships. For the fiscal year to date we have spent a little over \$51 million in operations and of that \$26 million was for Grants and Partnerships.

Following a complete and thorough discussion of the Claim Docket and upon motion by Dr. Calhoun, seconded by Mr. Shealy, the Board voted unanimously to approve the Claim Docket.

Approve Bid Log. Dr. Parker reported there are four bids to bring before the Board for approval. Three are HEERF funded. Copies of the bids are on file and are made a part of the minutes of the meeting.

1. Bid 3249, Rankin touchless door project, \$626,000.00, Gilreath Construction Company LLC Brandon, MS. This will be HEERF funded and is designed to prevent, prepare for, or respond to COVID.
2. Bid 3250, cafeteria and food services upgrades on the Utica and Raymond Campus, \$703,000.00, Diversified Construction Services LLC Clinton, MS. This will be HEERF funded, and is designed to prevent, prepare for, or respond to COVID.
3. Bid 3232, Utica buildings HVAC update, \$2,224,300.00, Upchurch Services LLC Ridgeland, MS. This will be HEERF funded, and is designed to prevent, prepare for, or respond to COVID

4. Bid 3251 (Reverse Auction), turf equipment lease for the golf course, \$151,880.99 (\$3,164.18 per month), Ladd's Equipment Memphis, TN.

Following discussion and upon motion by Mr. Shealy, seconded by Dr. Calhoun, the Board voted unanimously to approve all bids included on this month's Bid Log as the lowest and best bids.

Approve Sole Source. Dr. Parker reported this is a renewal for accudemia software that we utilize in our E-Learning department. The renewal is through Engineerica Systems for \$41,605.00 for the period of July 1, 2022 through June 30, 2023. A copy of this Sole Source, including the reasons this bid is a sole source item, is on file and made a part of the minutes of the meeting.

Following discussion and upon motion by Dr. Calhoun, seconded by Mr. Clopton, the Board voted unanimously to approve the Sole Source.

Property Recommend Surplus to the Needs of the College. Following discussion, and upon motion by Mr. Clopton, seconded by Dr. Calhoun, the Board voted unanimously to allow the College President to dispose of the salvaged property by any legal means. Copies of this property are on file and made a part of the minutes of the meeting.

Recommend Personnel. The College President reported there is no new faculty/instructional to recommend for Board approval.

President's Report. There being no further business to come before the Board, the Board President called on the College President for his report. The College President asked the Board to refer to the handout Board Briefing. A copy of the briefing is on file and made a part of the minutes of the meeting. He briefly highlighted the following topics from the Board Briefing:

Project Updates.

- Briefly discussed the Texas shootings and security. At the July Board meeting additional information will be shared regarding security at Hinds. Also, we hope to have a draft of the Hinds Emergency Response plan.
- New guidance for HEERF/HBCU monies (Utica Residence Halls & Workforce Training Center JATC) – there is a possibility that we can use HBCU money we have left over to construct Utica Campus residence halls and if funds are still left over construct the Workforce Training Center at JATC.
- Health Sciences Complex – We received \$8 million from the Legislature this last session along with commitment from the Rankin County Supervisors of about \$2.5 million. That gives us \$10.5 million. We will start looking at the next step and bring this before the Board.
- Chick-fil-A – Because of supply chain issues the opening will be pushed to January 2023. Aladdin will work to have Chick-fil-A food on campus once a week until January 2023.

Program Updates

- Medical Laboratory Technology Site Visit – Reaccreditation recommended.
- Hinds Community Relations Department – won fifteen awards at the annual CPRAM Conference including eight first place awards (one first place was the Hinds Annual Report and another was a story written by Cathy Hayden about Dr. Chad Stocks).

Miscellaneous

- Spring Graduation – Awarded 1610 degrees/certificates to 1273 graduates; 166 Cum Laude (3.20-3.59), 117 Magna Cum Laude (3.60-3.99), 16 Summa Cum Laude (4.0).
- JATC students, Crystal Morgan, Colleen Williams and Toryus Bolls were selected to participate in the NASA Community College Aerospace Scholars Program.
- Rankin student, April Jordan received a summer internship at UMMC through the Idea Network for Biological Medical Research Excellence.
- Shae Jennings, Associate Degree Nursing faculty received a Professional Development Award and recent graduate Daryl Carson received the Nurse in Practice Award at a recent state conference.
- Athletics update – Baseball had 30 wins/18 losses, outdoor track had 6 All Americans, women's tennis finished 19th and men's tennis finished 22nd in the country.
- Employee Appreciation – successful and fun event with 350 employees participating, 3E Award winner was Dean Gary Fox.
- June 16 – college closed in observance of Juneteenth.
- June 22 at 8:30 a.m. – Legislative Appreciation Event at the Clyde Muse Center (Rankin County Legislators).
- July 12 (Tentative date)– Legislative Appreciation Event (all other Legislators) at ERCC.
- June 23 – Adult Education Graduation Ceremony.
- Smithsonian Exhibit Voices & Votes at the Utica Campus through June 25.

ELT Reports – Copies of the ELT reports are on file and made a part of the minutes of the meeting.

Enrollment Report – Dr. Miles reported the Board will see two enrollment reports in their binders, Summer 2022 and Fall 2022. Enrollment is down for summer 2022. Dr. Miles discussed the Hinds Relief Grant that is being offered this summer. Over 4000 students applied for this grant. Communication is being sent out to these students to remind them they still have time to register for summer classes. Fall 2022 enrollment is down a little but we still have time to increase those numbers. Enrollment strategies are in place to help with this. Dr. Miles reported R & L (Enrollment Management Firm) is scheduled to come to Hinds July 20 – 21 for an enrollment opportunity analysis study (free service). Copies of the enrollment reports are on file and made a part of the minutes of the meeting.

Committee Reports. There were no committee reports or committee minutes.

Executive Session

The Board President requested to go into Closed Session to determine the need to go into Executive Session.

Upon motion by Mr. Shealy to go into a closed session to determine if an Executive Session is warranted, seconded by Mr. Swales, the Board voted unanimously to go into closed session.

Upon motion by Mr. Shealy to exit closed session, seconded by Mr. McGowan, the Board voted unanimously to exit closed session.

Upon motion by Dr. Martin to go into Executive Session, seconded by Mr. Shealy, and announced in open meeting, the Board voted unanimously to go into Executive Session for the purpose of:

Discussing the President's evaluation

Upon motion by Mr. Morton, seconded by Mr. Shealy, the Board voted to allow members to keep the President's Evaluation Survey for one month. The Board voted: 14 yes and 1 no (Dr. Burns). Motion was passed.

Upon motion by Mr. Morton, seconded by Mr. Shealy, the Board voted unanimously to exit Executive Session.

Upon motion by Mr. Breazeale, seconded by Mr. Shealy, the Board voted unanimously to adjourn the meeting.



Mr. Paul Breazeale, President



Dr. Delesicia Martin, Secretary