

## **MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT**

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., October 5, 2022 at the Fountain Hall President's Board Room, Raymond Campus. The following members were present either by Zoom or in person:

Mr. Paul Breazeale, President in person  
Mr. Donald Oakes, Vice President in person  
Dr. Delesicia Martin, Secretary Zoom  
Dr. Homer Burns Zoom  
Mr. Larry Swales in person  
Mr. Jimmy Morton Zoom  
Mrs. Dana Stringer in person  
Mr. Rickey Clopton in person  
Dr. Maria Chapman in person  
Dr. Scott Rimes in person  
Dr. Cardell Williams in person  
Dr. Sandra Nash Zoom  
Mr. Chad Shealy in person  
Dr. Ginger Smith Zoom  
Dr. Leslie Horton in person

Others present were the President of Hinds Community College, Dr. Stephen Vacik; Mr. John Hooks, Board Attorney; members of the Executive Leadership Team: Renee Cotton, Chief of Staff; Dr. Vic Parker, Vice President of Finance; Matt Jones, Executive Director of the Foundation; Andrea Janoush, Vice President of Human Resources; Marvin Moak, Vice President of Auxiliary Services & Workforce Liaison; Sherry Franklin Bellmon, Vice President Instruction-Career Technical Education; Dr. Ginger Robbins, Executive Director of Governmental Affairs; Dr. Keri Cole, Vice President of Planning, Effectiveness and Technology; and Dr. Thomas Ware, Vice President of Instruction-Academic and Transfer Programs.

**Call to Order.** The Board President called the meeting to order and asked Mr. Clopton to open the meeting in prayer. A quorum was declared by the Board President.

**Approve September 7, 2022 Minutes.** Upon motion by Mr. Shealy, seconded by Mr. Swales, the Board voted unanimously to approve the minutes of September 7, 2022 as mailed. A copy is on file and made a part of the minutes of the meeting.

**Budget Summary.** The Board Vice President, Mr. Oakes, asked Dr. Parker to present the Budget Summary update. Dr. Parker reported we should burn 8.33% of our monthly budget and be at 75.01%. We currently have 75.82% available which is plus 0.81%.

**Approve Claim Docket.** Dr. Parker reported our net position at the end of September 2022 is \$5,099,313.29 in cash. The net position in our money market is \$2,000,041.10 and \$10,986,627.95 in the Raymond James investment account. The total net position is \$18,085,983.34.

The monthly expenses for September 2022 totaled \$4,164,327.00. The Fund 1(Unrestricted Funds) expense is \$1,148,907.00 (27.60%) and Fund 7 (Capital Improvement) expense is \$251,127.00 (6.03%).

**Following a complete and thorough discussion of the Claim Docket and upon motion by Mr. Shealy, seconded by Mrs. Stringer, the Board voted unanimously to approve the Claim Docket.**

**Approve Bid Log.** Dr. Parker reported there are four bids to bring before the Board for approval.

1. Bid 3225, Raymond Lake Dam Repairs, \$664,000.00, Southeastern Pipeline and Environmental Services, Hazlehurst, MS. We received a \$300,000.00 grant from MDEQ and going into this fiscal year we budgeted \$450,000.00 in Capital Improvements for a total of \$750,000.00 to address this issue. This bid is within the money.
2. Bid 3260, HEERF NAHC Campus Wide Rooftop and Air Handler Unit Upgrade, \$1,425,000.00, Upchurch Services, LLC, Ridgeland, MS. This will be HEERF funded and is designed to prevent, prepare for, or respond to COVID. Please refer

to the Chief Financial Officer for additional information supporting HEERF funding.

3. Bid 3266, Student Union HVAC Upgrades, \$1,065,000.00, Metro Mechanical LLC, Bolton, MS. This will be HEERF funded and is designed to prevent, prepare for, or respond to COVID. Please refer to the Chief Financial Officer for additional information supporting HEERF funding.
4. Bid 3271, HEERF HVAC Central Plant Upgrades – Raymond, \$1,534,000.00, Upchurch Services, LLC, Ridgeland, MS. This will be HEERF funded and is designed to prevent, prepare for, or respond to COVID. Please refer to the Chief Financial Officer for additional information supporting HEERF funding.

**Upon motion by Mr. Shealy, seconded by Mr. Clopton, the Board voted unanimously to approve the Bid Log.**

**Approve Property Recommend Surplus to the Needs of the College. Following discussion, and upon motion by Mr. Swales, seconded by Dr. Williams, the Board voted unanimously to allow the College President to dispose of the salvaged property by any legal means.** Copies of this property are on file and made a part of the minutes of the meeting.

**Recommend Personnel.** The College President reported there are three new faculty/instructors to bring before the Board for approval.

**Travis Moll**, Deckhand/Maritime Instructor, Vicksburg Campus, Salary \$55,000.00, Employment Effective Date October 3, 2022

**Olabimpe Olafuyi**, Math Skills Facilitator, Utica Campus, replacing Courtney Reed, Salary \$50,000.00, Employment Effective Date October 3, 2022

**Marcus Oneal**, Graphic Design Technology Instructor, Utica Campus, Salary \$42,000.00, Employment Effective October 3, 2022

**Upon motion by Mr. Shealy, seconded by Dr. Williams, the Board voted unanimously to approve the three new faculty/instructors.**

**President's Report.** There being no further business to come before the Board, the Board President called on the College President for his report. The College President asked the Board to refer to the handout Board Briefing. A copy of the briefing is on file and made a part of the minutes of the meeting. The College President briefly highlighted the following topics:

**Miscellaneous Updates.**

Utica Residence Hall – Plans have been reviewed and the soil survey is in. Bids will go out in January 2023 with hopes to start work in March/April with completion by July 2024.  
RNL Engagement – We have engaged with RNL (Enrollment Plan) and will use leftover grant money to pay for services. RNL's first visit to Hinds is scheduled for October 10 and 11, 2022.

Policy Update – Ms. Janoush gave Board members a handout regarding Policies that will have changes. All changes are highlighted for review. There are also four new policies for review: (1) Neutral Reference Policy; (2) Diversity, Equity, and Inclusion Policy; (3) Whistle Blower Policy; and (4) Anti-Bullying Policy. Please refer to the handout that is attached as minutes of the meeting.

Teacher Academy/ACT Prep – The College President reported these two fliers are included in the binders for Board information. Please refer to the fliers that are attached as minutes of the meeting.

Student Campus Conversations – The student campus conversation meetings (Pizza with the President) will start next week. They will be held monthly.

Secondary Salary Request Update – This will require legislative action that cannot be done until January 2023. Hopefully we will be able to move forward with this.

Hinds Cares Day (fall) – This event was Hinds Cares about Hinds Day. Around 140 employees spent time doing several different projects to enhance the beauty of our school.

Active Open Enrollment – Open enrollment for our health insurance and other benefits will be held throughout the month of October and will be done as face to face meetings. We have learned that insurance cost will be increasing.

The College President congratulated the Superintendents for their report card scores.

**Grant Funding Update.**

Cares Funding (HB 1795) – This funding was used for the Augmented Reality Virtual Reality equipment that was purchased. Within the next six months training should be rolling out. A lot of this will be done at the MCITY location.

PBI Funding – We have learned that we have an additional \$400,000.00. This funding will be used for consulting projects and software for Two Way Testing and also True Cost Calculator.

**Special Events/FYI**

September 29 – Golf Fun Fest at Eagle Ridge Golf Course, Mr. Jones reported there were 35 teams

October 3 & 4 – Mississippi Association of Colleges Conference in Tupelo

October 7 – DEI Culture Color Run at the Raymond Campus

October 13 – Fall Break for faculty and students

October 14 – Fall Break, college is closed

October 17 – Liberia Mississippi-West Africa Seminar Series-Fine Arts Building at the  
Utica Campus at 1:00 p.m.

October 19 – Warren Golf Tournament, Clyde Donnel/Othel Mendrop Memorial

October 24-26 – SACSCOC OCIS visit

**ELT Reports/Enrollment Report** – Copies of the ELT reports and Enrollment Report are on file and made a part of the minutes of the meeting.

**Committee Reports.** Ms. Cotton reported the Bylaws Committee will have a brief meeting after the Board meeting today in the President's Conference Room.

There was no other business for discussion.

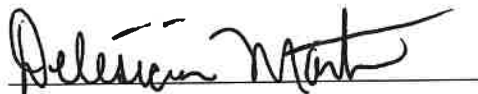
The Board President called for a motion to adjourn.

**Upon motion by Mr. Shealy, seconded by Mr. Swales, the Board voted unanimously to adjourn the meeting.**

The meeting adjourned at 1:40 p.m.



Mr. Paul Breazeale, President



Dr. Delesicia Martin, Secretary