

MINUTES OF THE BOARD OF TRUSTEES MEETING OF THE HINDS COMMUNITY COLLEGE DISTRICT

The Board of Trustees of the Hinds Community College District met at 1:00 p.m., December 7, 2022 at the MCITY building in Vicksburg, MS. The following members were present either by Zoom or in person:

Mr. Paul Breazeale, President in person
Mr. Donald Oakes, Vice President in person
Dr. Homer Burns Zoom
Mr. Larry Swales Zoom
Mrs. Dana Stringer in person
Dr. Maria Chapman in person
Dr. Scott Rimes Zoom
Dr. Cardell Williams in person
Dr. Sandra Nash in person
Mr. Chad Shealy in person
Dr. Kevin Abraham in person

Others present were the President of Hinds Community College, Dr. Stephen Vacik; Mr. John Hooks, Board Attorney; Bill Campbell, District Project Architect; members of the Executive Leadership Team: Renee Cotton, Chief of Staff; Dr. Vic Parker, Vice President of Finance; Matt Jones, Executive Director of the Foundation; Andrea Janoush, Vice President of Human Resources; Marvin Moak, Vice President of Auxiliary Services & Workforce Liaison; Sherry Franklin Bellmon, Vice President Instruction-Career Technical Education; Dr. Ginger Robbins, Executive Director of Governmental Affairs; Dr. Keri Cole, Vice President of Planning, Effectiveness and Technology; Dr. Jenny Miles, Vice President, Student Services; and Dr. Thomas Ware, Vice President of Instruction-Academic and Transfer Programs.

Call to Order. The Board President called the meeting to order and asked Mr. Oakes to open the meeting in prayer. A quorum was declared by the Board President.

Approve November 2, 2022 Minutes. Upon motion by Mr. Shealy, seconded by Mr. Oakes, the Board voted unanimously to approve the minutes of November 2, 2022 as mailed. A copy is on file and made a part of the minutes of the meeting.

Budget Summary. The Board Vice President, Mr. Oakes, asked Dr. Parker to present the Budget Summary update. Dr. Parker reported we should burn 8.33% monthly. We should be at 58.33% after the month of November. We currently have 58.59% available which is +0.26%. Dr. Parker reported \$3.4 million will be pulled back between now and the end of January 2023. Mr. Oakes stated a Finance Committee meeting will be planned for the new year in order to start building the budget for the upcoming year.

Approve Claim Docket. Dr. Parker reported our net position at the end of November 2022 is \$4,447,559.50 in cash. The net position in our money market is \$2,000,041.10 and \$11,069,106.03 in the Raymond James investment account. As of November 30, the total net position is \$17,516,706.63.

The monthly expenses for November 2022 totaled \$1,766,061.00. The Fund 1(Unrestricted Funds) expense was \$727,978.00 (41.22%) and Fund 7 (Capital Improvement) expense was \$143,431.00 (8.12%).

Following a complete and thorough discussion of the Claim Docket and upon motion by Dr. Williams, seconded by Mr. Shealy, the Board voted unanimously to approve the Claim Docket.

Approve Bid Log. Dr. Parker reported there is one bid to bring before the Board for approval.

Bid 3273, Reeves Hall Roof Replacement, \$291,720.00, Mid-Western Commercial Roofers, Mobile, AL. Please refer to the Chief Financial Officer for more information. This is a Capital Improvement budgeted item and will be reimbursed by the Mississippi Community College Board.

Upon motion by Dr. Williams, seconded by Mr. Shealy, the Board voted unanimously to approve the Bid Log.

Approve Sole Source. Dr. Parker reported ACUE is the only nationally recognized sole source organization to provide the recognizable faculty credential endorsed by ACE. This

is being recommended through accreditation for 33 faculty members. This will be funded by a PBI Grant.

Upon motion by Mr. Shealy, seconded by Dr. Williams, the Board voted unanimously to approve the Sole Source.

Approve the Disposal of Surplus Property.

Following discussion, and upon motion by Dr. Abraham, seconded by Mr. Shealy, the Board voted unanimously to allow the College President to dispose of the property by any legal means. Copies of this property are on file and made a part of the minutes of the meeting.

Recommend Personnel. The College President reported there are no new faculty/instructors to bring before the Board for approval.

President's Report. There being no further business to come before the Board, the Board President called on the College President for his report. The College President asked the Board to refer to the handout Board Briefing. A copy of the briefing is on file and made a part of the minutes of the meeting. The College President briefly highlighted the following topics:

Activity Updates.

Strategic Planning Review & Update – We are working on this and will bring back to the Board to give an updated report.

Continuous Improvement Framework – Dr. Cole reported the Student Success Task Force has had five meetings. They have sent initial recommendations to the Core Team. They have done amazing work. The CIF will help us to be able to effectively answer the question, how are you doing as an institution.

2022 Annual Report – A copy of the annual report is included in the binder for your review.
First Friday Forums – We started hosting First Friday Forums last month. This will be done by Zoom and will be one hour on the first Friday of each month. A different topic will be presented each month. The next First Friday Forum will be in January 2023 and the Mr. Matt Jones with the Foundation will present.

Caring Campus for Faculty – This has been launched. Dr. Ware reported we have had three faculty meetings. They have worked on behavioral commitments which are commitments that will roll out to all faculty at the August 2023 Convocation. The next step is to have Deans and Department Chairs talk about how we can roll this out to scale.

SACSCOC Update – A group from Hinds attended the SACSCOC meeting in Atlanta, GA December 3-6, 2022. We learned some things we are doing well and not doing well.

Grant Awards

FAA Grant – We received \$1.3 million for the airport.

Accelerate Mississippi Grant – To expand the transition to the RN program.

Accelerate Mississippi Grant – Logistics program at the JATC Campus.

Campus Events

December 19 – January 3 the college is closed.

Spring Convocation will be virtual.

Campus Events that occurred in November/December

November 9, 2022 – Legislative Luncheon

November 10, 2022 – Ms. Hinds event

November 11, 2022 – Recruiting Day at the Utica Campus

November 16, 2022 – Counselor/Principals and Business Symposium

November 17, 2022 – Scholarship Reception Luncheon at the Utica Campus

December 2, 2022 – Very Merry Christmas Brunch

Special Events

January 31, 2023 – MACC Legislative B&I Event

February 5-8, 2023 – ACCT Legislative Summit in Washington DC

June 28-30, 2023 – MACC Trustees Conference in Biloxi, MS

ELT Reports/Enrollment Report – Copies of the ELT reports and Enrollment Report are on file and made a part of the minutes of the meeting.

Committee Reports. There were no Committee Reports at this meeting. The Board President stated December 31, 2022 is the deadline for the Bylaws Committee to present updates to the Bylaws.

Old Business. There was no old business for discussion.

Other Business.

There was no other business for discussion and the meeting adjourned at 1:40 PM.

A handwritten signature in black ink, appearing to read "Paul Breazeale", written over a horizontal line.

Mr. Paul Breazeale, President

A handwritten signature in blue ink, appearing to read "Delesicia Martin", written over a horizontal line.

Dr. Delesicia Martin, Secretary